**Jane Addams PTSA**

**Board Meeting Minutes**

**Monday, December 9, 2019 at 7:00pm in the Library**

**Meeting Began at 7:08pm**

1. Approve minutes from November 4 Board meeting
	1. Do not have to ‘approve’
	2. Any changes or corrections – yes, Colleen Weinstein provided additional information/language for the Landscaping update. Updated meeting minutes will be distributed with the changes.
2. Committee Reports
	1. Treasurer’s Report (Beth Sharlin, 5 minutes)
		1. At $169,741 in the bank currently
		2. All expenses are in budget
		3. Annual Give total $99,492; another $10,000 in matching money just came in. Almost to our goal of $115,000.
	2. Expense Reimbursement Requests (Maggie Sweeney, 5 minutes)
		1. Expenses for the breakfast ~$3,800
		2. Request to share it between the PTSA and the school
		3. Community Building Budget – per Beth, we can and will allocate $1,000 out of this bucket.
		4. Board vote – would we like to pay/allocate an additional $900 from the Community Building Budget? Motion approved.
		5. Total provided $1,900
	3. Membership update (Julie Bisson, 5 minutes)
		1. Finished entering all of the forms!
		2. 522 total members
	4. BLT Replacement (Maggie Sweeney, 5 minutes)
		1. No one has expressed interest
		2. Paula will reach out to her contacts
		3. Sheryl will be the representative for this year; a current 6th grade parent to be the representative ideally for two years but one year is fine too
		4. PTSA Board chooses who represents them on the BLT
	5. Communications update (Julie Bradley and Jill O’Connor, 5 minutes)
		1. Website received 48 hits today
		2. Received names and emails that were requested through the school district; added to our database and about 200 were duplicates but 500 were new
		3. Only five unsubscribes from last Friday
		4. Submission for newsletter is Tuesdays at 7:00pm
		5. Staff Appreciation Lunch (potato bar) on Wednesday 12/11
3. New Business
	1. Attendee, Andrea, from Seattle University. Prevention Works in Seattle Survey with substance abuse questions. Asking that we complete the survey tonight if we live in zip codes 98105, 98115, and 98125.
	2. Nominating Committee for officers for next school
		1. What board position needs to be filled?
		2. Be thinking now about whether you will or will not be coming back to the board next year.
		3. If you have any recommendations for Nominating Committee members, please let Maggie and Christina know. Ideally people who are not currently on the board.
	3. Snacks for Jaguar Party Winners
		1. Sweet snack, salty snack, beverage
		2. The week before Thanksgiving for the three winning classes
	4. Meadowbrook Community Council
		1. New website
		2. What would we like it to connect to? Jane Addams school page.
	5. STEAM Fair
		1. In limbo with the discontinuing of the district science fair
		2. Would like more participation from the students and the staff
		3. Talked with Ms. Van More who talked to the other science teachers to see if they are interested and they seem to be but would like to know a date
		4. Paula will reach out to the science department – would they like to have different grade level science nights?
		5. Historically, have included community partners/exhibitors
4. Principal’s Report
	1. Student Led Conferences
		1. March 18 (night) and 19 (day)
		2. Students will share what they are working on
		3. Families will sign up for a 2 hour chunk of time and they will come and receive guidance on paper and then will go with their child to each of their classes (free flow; 10-15 minutes in each class)
		4. Sign ups around mid-winter break
		5. Paula will share the communication draft to the board for our review and to provide input
	2. Community Cafes
		1. Four different Community Cafes
		2. Infinity groups starting in January for our Spanish speaking families
		3. African-American group as well
	3. Children’s Theater
		1. Coming back to provide programming for the 6th and 7th graders
		2. 8th graders will be watching Screenagers
	4. Parent Representation Needed (four areas with needs)
		1. Creative Advantage Program
			1. Seattle Arts Department and arts integration
			2. $15,000 over 3 years
			3. Commitment - two 3-hour meetings.
		2. BLT representative
		3. Family Engagement Action Team (Community Cafes)
		4. Advanced Learning Task Force
			1. Principal names a teacher and a parent to be on this new task force
			2. January 8th is the deadline
			3. Paula will look into this further because it sounds like there may be different information being provided
	5. Lunch Room
		1. Tokens and blue pieces of paper handed out to kids; dropped into a box for a drawing
		2. 3-4 student volunteers per lunch period – ice cream sandwich or otter pop provided for their volunteerism
	6. Drama
		1. Performances
	7. Second Semester
		1. Switching classes at second semester
		2. Extending period 1 on Mondays (end of January / beginning of February) to build community again
		3. Counselors will push into a specific class (probably social studies) once per month starting in January; Acts of Kindness curriculum
		4. Possibly adding Advisory for next year
	8. Promised Land
		1. Duwamish tribe movie
		2. 8th grade social studies
	9. Games
		1. Over 100 games received!

**Meeting Adjourned at 8:45pm**