**Jane Addams PTSA**

**Board Meeting MINUTES**

**Monday, March 9, 2020 at 7:00pm – CONFERENCE CALL**

**To join by phone:** (646) 632-1000

**Conference code:** 8459005923

1. Approve minutes from February 10, 2020 Board meeting
   1. Any changes? No
   2. Approved
2. Committee Reports
   1. Paula's Budget Proposal (Paula Montgomery, 20 minutes)
      1. March Madness – three weeks in March to turn the budget around for the 2020-21 school year
      2. Beth Sharlin is part of the budget committee as a parent representative
      3. Two meetings thus far – with the BLT and with the greater staff
      4. Presentation attached
   2. Treasurer’s Report (Beth Sharlin, 5 minutes)
      1. As of February 29th, we have $155,027.66 in our bank accounts. $32,539.37 is restricted for JAMS Dream Big, and $122,488.29 is unrestricted general funds. We still have matching funds from the annual give coming in, and last month we received $5,000 in matching. All of our expenses are on budget.
      2. We will be starting to work on the PTSA budget for next year soon. If anyone is interested in helping with the process of preparing the details of the budget and serving on the budget committee, please send Beth an email and let me know. Start to think about any requests you may have for next year’s budget.
      3. Budget Committee
         1. Robin Goodman has volunteered to be on the committee
         2. Paula Montgomery has offered to be on the committee representing staff
   3. Landscaping update (Colleen Weinstein, 5 minutes)
      1. Cedar Grove Compost Day scheduled for May 16th from 9am-1pm
      2. Environmental Stewardship on May 2nd
      3. Repaint Jaguar out front – looking for someone to take that over
      4. Exercise Loop – letter of intent was submitted in January; received word that we can apply for the grant which is due on March 18th and then will not know more until June
   4. Status of STEAM Fair (Maggie Sweeney, 5 minutes)
      1. Julie is hoping to re-invent the STEAM Fair
      2. At this time, the status is the STEAM is held in early June with a parent committee organizing outside vendors and staff organizing students
      3. We have money in the budget in the Community Building (~$1,000)
      4. From Paula, the science department is all in and are flexible on the dates. Mr. Grevstad and Mr. Taylor are the primary contacts
   5. PTSA help for families in need during a school closure (Maggie Sweeney, 5 minutes)
      1. Jane Addams has substantial funds from the Alliance for Education to support **Short-Term Emergency Housing, Food and other essential needs.** It’s a confidential process. Support has ranged from grocery store gift/gas cards to paying a month’s rent in an emergency.
      2. **If you are need of assistance, please contact JAMS Principal or your school counselor. We have access to grocery/gas cards from Safeway and Fred Meyer/Kroger/ QFC and have a process for in place for bill and housing assistance.**You can also call the main office at 206-252-4500.
      3. Ask is for PTSA to get the word out for help to all families for gift cards (Signup Genius like we did during the holidays), specifically Safeway and Kroger/Fred Meyer in increments of $25. Coordination through a parent. Goal is ~$2,000.
      4. PTSA Budget – the board could vote to donate $1,500 from the budget
   6. Windermere Foundation request to apply (Maggie Sweeney, 5 minutes)
      1. Cheryl will send Christina the information that was submitted from last year
      2. Each office has their own grant application process
      3. Christina Ellis will follow-up, as part of her Vice Principal duties
   7. PTSA and JAMS Administration Hosting an Information Session to Address the Proposed 6th Grade Language Arts Cluster Grouping (Maggie Sweeney, 10 minutes)
      1. Feedback provided to Paula and Maggie that parents would like to provide more feedback into this process
      2. Informational session will be scheduled (date and time TBD) we are hoping in May
         1. Incoming 6th grader session
         2. 7th and 8th grade session
   8. Afterschool program for Black/African-American Students (Friendly Vang-Johnson, 5 minutes)
      1. Does the BSU or LSU need assistance or help for after school programs?
      2. This year those two groups needs are being met; next year there may be a need and staff is sensitive to this
3. New Business
   1. 2020-21 Returning Board Members
      1. President (Maggie Sweeney) – yes, returning
      2. Vice President (Christina Ellis) – yes, returning
      3. Treasurer (Beth Sharlin) – yes, returning
      4. Secretary (Tara Carey) – yes, returning
      5. Communications (Jill O’Connor/Julie Bradley) – both are leaving; positions need to be filled
      6. BLT (Sheryl Shwartz) – leaving; position needs to be filled
4. Principal’s Report
   1. Encompassed in the budget discussed