**Jane Addams PTSA**

**Board Meeting Agenda**

**Monday, May 11, 2020 at 7:00pm – CONFERENCE CALL**

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**Meeting Began: 7:03pm**

1. Approve minutes from March 9, 2020 Board meeting
   1. Any changes? None
   2. Approved.
2. Committee Reports
   1. Landscaping Update (Colleen Weinstein, 5 minutes)
      1. We are sad that we missed Environmental Stewardship Day but think we are likely lucky that we did as it coincided with Garden Naked Day!
      2. King county grants are still be distributed despite a freeze on City of Seattle department of neighborhoods grants. I am waiting for word anticipated in mid-May as to whether we have received grant funding to construct the Campus Exercise Loop. I will know by June for sure.
      3. This summer we can expect lots of work around our neighborhood. Both Nathan Hale and Jane Addams are having their artificial turf fields replaced. Work at Hale will begin around June 22 with completion around late August, JAMS should be complete by mid-September.
      4. The Jane Addams staff lot will be repaved this summer. Constructors are expected to begin as early as June 22nd.
      5. New lighting for the western Athletic field is likely to be wrapped or nearly there by fall.
      6. Next summer the site improvements for the southern and eastern portions of the site will occur.
      7. If we choose to repaint the jaguar this summer I will be needing to reach out to the city for permitting soon. Do members of the board think we should work to make this project happen. IT could be schedule for late august and will likely only need about 10 volunteers to make it happen. I am optimistic we will be able to gather volunteers together for this. We already have paint and supplies we just need the permit. It is my opinion that if we delay till next year it will be more difficult to repaint, and we will have to live with it looking less then pristine for months.
      8. I wanted to thank everyone who worked so hard on the budget. I am of course disappointed to not see money put into the JAMSDREAMBIG restricted funds, but I understand the greater need at this time. I strongly urge you to place money there if/when it becomes apparent that we have more dollars to work with. With over 100 schools demanding improvements from the district it can be decades before new construction improvements come back to JAMS. We would be well served to beef up the amount we can contribute towards getting as much as the master plan constructed next year as possible.
   2. 8th Grade Graduation/Promotion (Paula Montgomery, 10 minutes)
      1. I am so sorry to ruin all the excitement and realize that this idea is under the best of intentions. Middle schools have been asked, and we have agreed, to not make efforts right now for a virtual promotion or activities such as that for 8th graders, and we have specifically been asked to not duplicate the yard signs popping up for high school graduates.

There are many reasons for this, the first being is that the school district is really trying to figure how to honor seniors right now. There are a few other reasons why middle school leaders have agreed to no yard signs:

* Many of our young people live in apartments, with no yards
* We have quite a few young people with confidential addresses
* Not all middle schools have the funds to pull this off

The Jane Addams 8th grade teachers have talked about an August outdoor event that includes yearbook distribution and signing and a goodbye from middle school teachers.

We are very open to ideas about how to recognize the transition that students are making, and we are quite sad to not have our annual promotion. It’s an event that we co-create each year with our 8th graders through many hours.  The event serves a transition into high school and a deep learning experience for the students involved in the planning.

My hope is that our 8th grade students can be involved in planning an August event before they all head off to high school. Again, my apologies for jumping on this pretty late. Middle school principals were just asked about this last week.

* + 1. Per Beth, we have PTSA funds that we can provide if needed, up to $1,000. We will discuss later as we know more.
    2. Year books – in production now and will receive the end of July; distributing the beginning of the next school year.
  1. Treasurer’s Report (Beth Sharlin, 5 minutes)
     1. Finances through the end of April in the attached Treasurer reports
        1. Expenses mostly teacher supply reimbursements
        2. Reallocated funds
           1. $10,000 total to-date and another $5,000 next week for grocery store gift cards
           2. $6,000 was reallocated for computers but is not needed. We will reallocate those funds to grocery store gift cards. Julie Bradley moves the motion and Christina Ellis seconds it. Approved.
        3. Our budget year runs July 1 – June 30
     2. Librarian would like to use some of her PTSA library funds to buy books for kids to keep. ~$740. The board is in agreement with this approach.
     3. Friendly Vang-Johnson would like PTSA funds be given from the Community Outreach budget to API Chaya (based in the international district). Budget was $3,000 and we have $1,300 left. Sherene Ottoson moved to discuss and vote via email and Julie Bradley seconded. Approved.
  2. Proposed 2020-21 Budget (Beth Sharlin, 45 minutes)
     1. The budget committee of Beth, Paula, Robin, and Maggie who put together a budget proposal for next year. A copy of the proposed budget is attached. Due to the uncertainty of next school year as well as the economic impact of Covid-19, we put together a conservative budget. As you will see, we are budgeted for a reduction of fundraising and are focusing on programs that support students, teachers and families and provide enrichment and community. For detailed information please see the PowerPoint presentation of the proposed budget.

We are projecting that we will begin the year with at least $85,022 in cash. $36,872 are restricted funds in our account for JAMS Dream Big. We need to keep emergency reserves of $25,000. That leaves our surplus to spend next school year at $23,150.

  A couple of notes:

* Budget for income next year is reduced by half from $99,160 in 19/20 to $49,650 for 20/21. We have surplus of $23,150 and interest income of $250, so expenses cannot exceed $73,050 which is greatly reduced from this year.
* Budgeted $6,500 for community building. The community building budget breakdown is at the bottom of the worksheet.
* A few of the field trip lines are budgeted as $0.  This is due to funds given to the school this year that went unused because of the shutdown. Those funds are going to roll over to next year.
* Budgeted $7,200 for athletics. This is an increase but would fund all c coaches which allows for more students to participate.
* Budget for technology is $0.  PTSA funds are not needed to buy laptop carts, the district is providing laptops to students.
* Unfortunately, with the predicted reduction in fundraising we were not able to fund auditorium improvements or general funds towards JAMS dream big.
* After our annual fund drive, depending on what we raise, we can reevaluate our budget.
  + 1. We will vote on the budget at the General Meeting in June.
  1. 2020-21 PTSA Board and Positions to fill (Maggie Sweeney, 5 minutes)
     1. Legislative VP position – Rumei is vacating and we are looking for a replacement; Cara Vallier may be a possibility
     2. Communications position
     3. Membership position
     4. General meeting in June the membership will vote
  2. PTSA Awards
     1. Golden Acorn Award - Julie Bradley
     2. None for teachers this year

1. Principal’s Report
   1. Advisory will be coming back in some way, shape or form next year.

**Meeting Ended: 8:41pm**