

Jane Addams PTSA
Board Meeting Minutes
Monday, September 21, 2020 at 7:00pm – CONFERENCE CALL

Meeting Start Time: 7:14pm

Meeting End Time: 8:47pm

1. Approve minutes from May 11, 2020 Board meeting
 - a. Any changes? None
 - b. Approved.

2. Committee Reports
 - a. Treasurer's Report (Beth Sharlin, 15 minutes)
 - i. \$125,986 in the bank which includes restricted money for the JAMS Dream Big Project
 - ii. Some donations coming in but not a lot of activity so far in September
 - iii. Would like to make adjustments to the budget since this is a remote learning school year (e.g. field trips, camps, etc.)
 - iv. Would like to use funds for things such as classroom teacher supplies, enrichment activities, grocery cards, etc. – approximately \$19,000 in total
 - v. Input from Mr. Booker / Mr. Barnes
 1. No field trips, camps or extra-curricular activities in the fall
 2. Food needs seem to be less than it was in the Spring; those who have needs the school is working with on an individual basis
 - vi. Beth will reallocate funds for grocery cards and helping teachers; an updated budget will be created.
 - b. Fundraising (Robin Goodman, 15 minutes)
 - i. Feedback from parents has been that they are happy to do only one fundraiser during the year, which is the Annual Give
 - ii. Normally runs October 1-31; move this year by a couple of weeks or more is a possibility
 - iii. Form to be provided when kids pick up materials later this week
 - iv. Promote the recurring PayPal option and matching program
 - c. Communications (Shelby Ehrn & Trisha Matthieu, 5 minutes)
 - i. Newsletter requests from the community who want to advertise their services. Direction is needed on what to do with these requests. Thought putting a disclaimer that they are not vetted by the PTA. Also, don't put them on the website but only in the newsletter. Use your best judgement.
 - ii. Have information you would like to get to the JAMS community? To provide updates, ideas and suggestions for the newsletter and website, email the Communications team at newsletter@jamsptsa.org. Note that the deadline for putting news items into the email newsletter, Jaguar News, is Wednesday at 7 p.m. (for Friday delivery). Your item will appear in the Friday newsletter and on our website. Please submit your item as you would like it to appear.
 - iii. Please reach out to us if you have any questions! Also, is there any feedback on the PTSA website that can be shared by the board and committee?
 - d. Equity update and flower fundraiser (Friendly Vang-Johnson, 5 minutes)
 - i. Flower fundraising this Saturday 9/26 focused on equity.
 - ii. Half the proceeds going to the Title 1 pool.
 - iii. Orders = 31 bouquets so far and they can handle hundreds

3. New Business

- a. Board Meeting Schedule (Maggie Sweeney, 5 minutes)
 - i. Move December board meeting to one week earlier on December 7th
 - ii. The rest of the meetings on the draft schedule remain the same
- b. Plan for October General Meeting (Maggie Sweeney, 10 minutes)
 - i. Email will be forthcoming from Maggie

4. Principal's Report via Mr. Booker and Mr. Barnes

a. From Paula

- i. Unfortunately, I cannot make it. We are holding an important meeting with our Distinct (Special Education) program families at the same time. My apologies for the oversight but there is some urgency for meeting with the families of these students. Mr. Booker and Mr. Barnes will both attend the PTSA meeting.

Not sure if any budget requests are on the agenda, but I want to give you an update. Jane Addams is down about 100 students. We anticipate budget reductions. I have asked our departments to revise their budgets that were voted on last spring to reflect remote schooling and reduced budgets. Our Building Leadership team will be re-opening our 2020-2021 Budget process post October 1 if and when we receive FTE reductions.

I imagine that we will need to have similar process with the PTSA budget since we also built that budget anticipating a return to school.

So, all that to say, we are in bit of a holding pattern with our JAMS budget. Our staff priority will be to maintain our Master Schedule, which may cause us to reduce supplies and other areas. This may influence our PTSA budget decision making as well.

b. From Mr. Barnes and Mr. Booker

- i. A little over 1,000 students today; down roughly 70 students.
- ii. Advisory and family outreach has been very successful assisting with technology and hot spot issues.
- iii. Advisory program on Wednesdays are going very well. Every family will get a personal phone call. They are hearing that consistency is key (e.g., Schoology set-up).
- iv. Wednesdays are to check in and then go into small groups.
- v. Every student has a SPS email account and they are encouraging them to use those instead of a personal email.
- vi. Ask of the Volunteer Coordinator – will need family volunteers for materials distribution this week on Wednesday, Thursday and Friday from 4:00-7:00pm.